

I.H1. Written disaster recovery plan—institution type

Institution type	Has a written disaster recovery plan		Does not have a written disaster recovery plan		Total Reporting	
	Number	Percent	Number	Percent	Number	Percent
Archives	12	46.2%	14	53.8%	26	83.9%
Library Special Collections	66	32.2%	139	67.8%	205	86.9%
Subtotal	78	33.8%	153	66.2%	231	86.5%
Art Museums/Art Councils	15	28.8%	37	71.2%	52	76.5%
Children’s Museums	2	25.0%	6	75.0%	8	100.0%
Historic House Museums	19	22.4%	66	77.6%	85	81.7%
History Museums	27	15.2%	151	84.8%	178	75.7%
Science Museums	8	27.6%	21	72.4%	29	67.4%
Subtotal	71	20.2%	281	79.8%	352	76.9%
State Historic Sites	14	77.8%	4	22.2%	18	69.2%
State Parks	4	40.0%	6	60.0%	10	100.0%
Subtotal	18	64.3%	10	35.7%	28	77.8%
Total	167	27.3%	444	72.7%	611	80.3%

I.H2. Trained conservator on staff-institution type

Institution type	Has a trained conservator on staff		Does not have a trained conservator on staff		Total Reporting	
	Number	Percent	Number	Percent	Number	Percent
Archives	5	19.2%	21	80.8%	26	83.9%
Library Special Collections	27	12.8%	184	87.2%	211	89.4%
Subtotal	32	13.5%	205	86.5%	237	88.8%
Art Museums/Art Councils	4	7.4%	50	92.6%	54	79.4%
Children's Museums	1	12.5%	7	87.5%	8	100.0%
Historic House Museums	9	10.3%	78	89.7%	87	83.7%
History Museums	25	14.0%	153	86.0%	178	75.7%
Science Museums	6	18.2%	27	81.8%	33	76.7%
Subtotal	45	12.5%	315	87.5%	360	78.6%
State Historic Sites	6	35.3%	11	64.7%	17	65.4%
State Parks	2	20.0%	8	80.0%	10	100.0%
Subtotal	8	29.6%	19	70.4%	27	75.0%
Total	85	13.6%	539	86.4%	624	82.0%

I.H4. Preservation duplicates of photographs and other materials—institution type

Institution type	Digital duplicates		Film duplicates		Both digital duplicates and film duplicates		No duplicates		Total reporting	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Archives	7	29.2%	4	16.7%	8	33.3%	5	20.8%	24	77.4%
Library Special Collections	29	18.0%	20	12.4%	24	14.9%	88	54.7%	161	68.2%
Subtotal	36	19.5%	24	13.0%	32	17.3%	93	50.3%	185	69.3%
Art Museums/ Arts Councils	8	19.5%	1	2.4%	8	19.5%	24	58.5%	41	60.3%
Children’s Museums	1	20.0%	0	0.0%	0	0.0%	4	80.0%	5	62.5%
Historic House Museums	10	14.9%	13	19.4%	8	11.9%	36	53.7%	67	64.4%
History Museums	29	18.4%	29	18.4%	30	19.0%	70	44.3%	158	67.2%
Science Museums	2	8.3%	2	8.3%	0	0.0%	20	83.3%	24	55.8%
Subtotal	50	16.9%	45	15.3%	46	15.6%	154	52.2%	295	64.4%
State Historic Sites	3	25.0%	3	25.0%	3	25.0%	3	25.0%	12	46.2%
State Parks	1	14.3%	1	14.3%	1	14.3%	4	57.1%	7	70.0%
Subtotal	4	21.1%	4	21.1%	4	21.1%	7	36.8%	19	52.8%
Total	90	18.0%	73	14.6%	82	16.4%	254	50.9%	499	65.6%

I.H6. Loss of items experienced in the last three years—institution type

Institution type	Water (floods, leaks)		Fire		Theft		Miss-files		Other		Total
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	
Archives	2 (6.5%)	29 (93.5%)	0 (0.0%)	31 (100.0%)	0 (0.0%)	31 (100.0%)	6 (19.4%)	25 (80.6%)	1 (3.2%)	30 (96.8%)	31 (100.0%)
Library Special Collections	15 (6.4%)	221 (93.6%)	0 (0.0%)	236 (100.0%)	70 (29.7%)	166 (70.3%)	42 (17.8%)	194 (82.2%)	7 (3.0%)	229 (97.0%)	236 (100.0%)
Subtotal	17 (6.4%)	250 (93.6%)	0 (0.0%)	267 (100.0%)	70 (26.2%)	197 (73.8%)	48 (18.0%)	219 (82.0%)	8 (3.0%)	259 (97.0%)	267 (100.0%)
Art Museums/Arts Councils	5 (7.4%)	63 (92.6%)	0 (0.0%)	68 (100.0%)	6 (8.8%)	62 (91.2%)	2 (2.9%)	66 (97.1%)	2 (2.9%)	65 (95.6%)	68 (100.0%)
Children's Museums	1 (12.5%)	7 (87.5%)	0 (0.0%)	8 (100.0%)	0 (0.0%)	8 (100.0%)	0 (0.0%)	8 (100.0%)	1 (12.5%)	7 (87.5%)	8 (100.0%)
Historic House Museums	10 (9.6%)	94 (90.4%)	4 (3.8%)	100 (96.2%)	14 (13.5%)	90 (86.5%)	4 (3.8%)	100 (96.2%)	3 (2.9%)	100 (96.2%)	104 (100.0%)
History Museums	15 (6.4%)	220 (93.6%)	2 (0.9%)	233 (99.1%)	24 (10.2%)	211 (89.8%)	17 (7.2%)	218 (92.8%)	11 (4.7%)	223 (94.9%)	235 (100.0%)
Science Museums	3 (7.0%)	40 (93.0%)	2 (4.7%)	41 (95.3%)	3 (7.0%)	40 (93.0%)	3 (7.0%)	40 (93.0%)	0 (0.0%)	43 (100.0%)	43 (100.0%)
Subtotal	34 (7.4%)	424 (92.6%)	8 (1.7%)	450 (98.3%)	47 (10.3%)	411 (89.7%)	26 (5.7%)	432 (94.3%)	17 (3.7%)	438 (95.6%)	458 (100.0%)
State Historic Sites	2 (7.7%)	24 (92.3%)	2 (7.7%)	24 (92.3%)	4 (15.4%)	22 (84.6%)	3 (11.5%)	23 (88.5%)	0 (0.0%)	26 (100.0%)	26 (100.0%)
State Parks	0 (0.0%)	10 (100.0%)	0 (0.0%)	10 (100.0%)	0 (0.0%)	10 (100.0%)	1 (10.0%)	9 (90.0%)	0 (0.0%)	10 (100.0%)	10 (100.0%)

Institution type	Water (floods, leaks)		Fire		Theft		Miss-files		Other		Total
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	
Subtotal	2 (5.6%)	34 (94.4%)	2 (5.6%)	34 (94.4%)	4 (11.1%)	32 (88.9%)	4 (11.1%)	32 (88.9%)	0 (0.0%)	36 (100.0%)	36 (100.0%)
Total	53 (7.0%)	708 (93.0%)	10 (1.3%)	751 (98.7%)	121 (15.9%)	640 (84.1%)	78 (10.2%)	683 (89.8%)	25 (3.3%)	733 (96.3%)	761 (100.0%)

Responses to “Other” Include: scanning, good-intentioned borrowing, insect damage, hurricane damage, loss, damage in moving, poor storage conditions, replevin, vandalism, unknown reasons, accidents, deterioration and damage while displaying.

I.H7. Preservation and conservation measures undertaken in the past year—institution type

Institution type	Microfilming or other imaging	Rebinding, book repair	Document conservation, repair	Object conservation, repair	Disaster recovery	Upgrade environmental controls	Other*	Total
Archives	9 (50.0%)	5 (27.8%)	9 (50.0%)	0 (0.0%)	1 (5.6%)	5 (27.8%)	5 (27.8%)	18 (58.1%)
Library Special Collections	52 (38.8%)	93 (69.4%)	41 (30.6%)	5 (3.7%)	7 (5.2%)	23 (17.2%)	15 (11.2%)	134 (56.8%)
Subtotal	61 (40.1%)	98 (64.5%)	50 (32.9%)	5 (3.3%)	8 (5.3%)	28 (18.4%)	20 (13.2%)	152 (56.9%)
Art Museums/ Arts Councils	3 (10.7%)	0 (0.0%)	8 (28.6%)	19 (67.9%)	1 (3.6%)	10 (35.7%)	5 (17.9%)	28 (41.2%)
Children's Museums	0 (0.0%)	0 (0.0%)	0 (0.0%)	2 (50.0%)	1 (25.0%)	2 (50.0%)	0 (0.0%)	4 (50.0%)
Historic House Museums	8 (19.0%)	4 (9.5%)	13 (31.0%)	20 (47.6%)	3 (7.1%)	19 (45.2%)	7 (16.7%)	42 (40.4%)
History Museums	12 (15.0%)	9 (11.3%)	29 (36.3%)	28 (35.0%)	7 (8.8%)	31 (38.8%)	13 (16.3%)	80 (34.0%)
Science Museums	1 (6.7%)	2 (13.3%)	4 (26.7%)	3 (20.0%)	3 (20.0%)	7 (46.7%)	0 (0.0%)	15 (34.9%)
Subtotal	24 (14.2%)	15 (8.9%)	54 (32.0%)	72 (42.6%)	15 (8.9%)	69 (40.8%)	25 (14.8%)	169 (36.9%)
State Historic Sites	0 (0.0%)	0 (0.0%)	2 (18.2%)	5 (45.5%)	2 (18.2%)	2 (18.2%)	4 (36.4%)	11 (42.3%)
State Parks	0 (0.0%)	0 (0.0%)	0 (0.0%)	2 (66.7%)	0 (0.0%)	0 (0.0%)	1 (33.3%)	3 (30.0%)

Institution type	Microfilming or other imaging	Rebinding, book repair	Document conservation, repair	Object conservation, repair	Disaster recovery	Upgrade environmental controls	Other*	Total
Subtotal	0 (0.0%)	0 (0.0%)	2 (14.3%)	7 (50.0%)	2 (14.3%)	2 (14.3%)	5 (35.7%)	14 (38.9%)
Total	85 (25.4%)	113 (33.7%)	106 (31.6%)	84 (25.1%)	25 (7.5%)	99 (29.6%)	50 (14.9%)	335 (44.0%)

* Write-in responses to "Other" include: audio and film transfer, preservation photocopying, encapsulation, remastering analog bond recording on CD-ROM, mylar enclosure, digital conversion, various conservation work, motion detectors, facility repairs, rehousing, reformatting, photocopying, building restoration, trolley restoration, audio upgrade, improvements to smoke detection, upgrade to security system, underground imaging, collaboration with community.